

**Equity LifeStyle Properties (NYSE: ELS) owns and operates the highest quality portfolio of RV resort and site-set home communities in the country.** We own and have controlling interest in over 400 quality communities and campgrounds in 32 states and British Columbia. Our guests and residents enjoy rich vacation and lifestyle experiences in our communities and resorts.

We are seeking qualified candidates for the position of **(Job Title)** at our property in **(Job Location)**. Please apply if you feel you are qualified!

**What You'll Do (including, but not limited to):**

- Greet and register incoming members and guest.
- Maintain front entrance and ranger station appearance.
- Distribute information to members and guest upon arrival and respond accurately to questions regarding park rules and regulations.
- Provide detailed reservation information to manager on an as needed basis.
- Record and secures all fees collected at the ranger station.
- Answer telephone/radio calls and relay messages to staff and members.
- Make reservations in person and by phone and respond to a high volume of inquiries.
- Process reservations or cancellations in DigiRez, our point of sale system.
- Handle cash and process credit card charges for reservations. Reconcile cash/credit records.
- Secure facilities and amenities.
- Intervene in resort disturbances and respond to member and guest complaints.
- Patrol the resort to ensure resort rules and policies are being followed.

**What You'll Need:**

- High school diploma or equivalent is required.
- 1-3 years experience in a customer service environment as well as experience working with a point of sale computer system.
- Basic reading, writing, math and good computer skills are necessary.
- Excellent communication.
- Strong customer service skills and ability to problem solve.
- Knowledge of and experience working within the RV business preferred.

*In return for your excellent skills and abilities, Equity LifeStyle offers a benefits package, including, salary, bonus program, health insurance, 401k, STD/LTD, Life Insurance/AD&D, paid holidays and vacations.*

**We invite you to visit our web site at [www.equitylifestyle.com](http://www.equitylifestyle.com) for additional information regarding our exceptional resort communities.**

*We thank all applicants. Only those selected for an interview will be contacted. **Local candidates only, please.***

*We are an Equal Opportunity Employer.*